

TONY EVERS
GOVERNOR

MATT BLESSING
BOARD CHAIR



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Madison, WI 53705

Telephone
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**Public Records Board
August 26, 2019
1:00 pm – 3:30 pm
Legislative Audit Bureau
Cattanach Training Room, 4th Floor
22 East Mifflin Street
Madison, WI 53703**

1. Call to Order (Blessing)
2. Approval of June 10, 2019 Minutes *
3. Comments from Chair (Blessing) – The Evolution of Records Management in the Early 20th Century and Why It's Important Today.
4. Committee Reports
 - a. Records Management Committee (Ferguson) *
 - i. Review of Records Retention Disposition Authorizations (RDAs) on Third Quarter 2019 Public Records Board (PRB) Record Series Index (<https://publicrecordsboard.wi.gov/Pages/home.aspx>)
 - 60 RDAs from 8 state agencies
 - 84 RDAs from 3 counties and local governments
 - 8 RDAs from the University of Wisconsin
 - 0 RDAs from the General Records Schedules
 - b. Operations and Training Advisory Committee Report (Bowers) – Tom Bowers will provide an update on the Committee.
5. Other Business:
 - a. Membership Update & Welcome (Blessing) – Review of Board's responsibilities for new (and continuing) board members.
6. Adjourn

* Items scheduled for Board action. The Board may also take action on other agenda items as appropriate.